



## Youth Minister - Job Description

### *Characteristics:*

The Youth Minister shall serve as an integral part of a team whose purpose is to accomplish the following mission of the Concord Road Youth Ministry:

- To bring youth (within and outside the congregation) to Christ through the teaching of the Gospel
- To develop a servant-like heart in the youth
- To solidify the faith of the youth so they gain the confidence to assume increased responsibilities in the work of the church
- To provide the youth exposure and involvement with other ministries of the congregation
- To reinforce Christian values of the youth, and to assist them in responsible, independent, value-based decision-making
- Has a strong knowledge of God's Word with the ability to teach others
- Sees youth ministry as a calling from God to assist in the spiritual formation of kingdom citizens and not merely as filling the role of an activities director for our youth

### *Qualifications:*

The Youth Minister shall meet the following minimum qualifications:

- Bachelor's degree from a church of Christ based Christian college
- Previous, successful experience in the church of Christ Youth and Family Ministry

### *Specific Responsibilities:*

The Youth Minister shall be responsible for the following:

- Develop a positive, mentor-like relationship with the youth
- Be available for counseling/personal contact with the youth and/or their parents, when necessary (those at risks)
- Teach Junior High and/or High School Bible classes on Sunday Mornings and Wednesday nights
- Coordinate teachers and curriculum for other youth Bible classes. (Two quarters in advance)
- Plan and implement activities for the youth and their families that will contribute to the spiritual, mental, and social development of our youth and children of all ages. All activities will be planned with the intent purpose of spiritual development, in the pattern of Deuteronomy 6:4-9
  - Minimum of one YG devotional each month (pre-scheduled for entire year)
  - YG calendar developed and sent out at least 1 quarter in advance
  - Monthly community service projects
  - "Fun" events or impromptu gathering (such as meeting for ice cream, games, etc.)
- Work alongside existing Youth Ministry Team (Monthly/Quarterly goals discussed in bi-monthly meetings)
- Serve as a fill-in for Preaching Minister when necessary
- Communicate effectively weekly, monthly, and annually with the congregation via: weekly bulletin article; monthly calendar; email; texts; and youth web page or via Social Media sites.
- Be involved (when possible) in local school activities.
- Involve parents and other members who are willing to help with the youth program.
- Conduct and be involved with various annual retreats and Christian camps with specific themes and emphasis (Spring, Fall, Winter retreats - Also Father/Son & Mother/Daughter retreats, etc.)
- Attend/Participate in annual Youth Rallies such as CYC (Pigeon Forge, TN), Bible Bowl, Lads to Leaders and other approved programs.



### ***Supervisory Control:***

- The elders will exercise final responsibility of hiring, retaining or dismissing the Youth Minister.
- The Youth Minister will be under the direct supervision of the Elders but will work closely in a “team” effort with other Youth Ministry deacon(s), Parents, and Other Adults who have given themselves to serve in Concord Road’s Youth Ministry.
- The Elders will conduct an Annual Evaluation interview with the Youth Minister. This review will cover all facets of the Youth Ministry at Concord Road and may encourage improvement in some areas.

### ***Salary:***

- The Youth Minister’s salary will be commensurate with a person’s experience, education and duties.

### ***Vacation / Other Benefits:***

- Vacation days, other “time off,” and other benefits will be discussed and worked out with the Youth Minister during the initial hiring interview and at each Annual Review date thereafter. Benefits would likely include such things as a *designated housing allowance*, *Business Expense Reimbursement Policy*, etc.

### ***“Off” Day:***

- The Youth Minister is expected to take a designated “day off” each workweek. The specific day will be determined during the Youth Minister interview process.